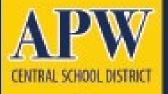


DIGNITY FOR ALL STUDENTS ACT:

This form <u>CAN</u> be completed by anyone who is concerned about an incident. This form <u>MUST</u> be filled out by any staff member who has been made aware of an incident (s).

REPORT#

Please fill out this form with as much information as possible, and return to Dignity Act Coordinator, a Counselor or the Main Office.	
Date report is filled out:	
2 Name of person filing report:	
 3 Identification of person filling out this form: • Check all that apply. 	 I am the alleged victim. I am the parent or in parental relation to the alleged victim. I am a student. I am a staff member reporting an incident. I witnessed a problem. I was told about a problem.
4 Best way to reach me:	Phone number
• Fill out all that apply.	Email
	Come find me here
5 Identify alleged victim:	Student's Name
	Student's Grade
6 Identify alleged offender(s):	1. Name Student Adult
• List name of student(s) or	2. Name Student Adult
adult(s) who is being accused.	The offender is not known.
 7 I would best describe the incident(s) as related to the student's: • Check all that apply. 	 Weight (over or under) Height Physical Feature Clothing Disability Illness/Allergy Positive Academic Achievement Participation in an activity (music, theater, art, etc.) Sexual orientation Gender identity Poverty Religion Cultural Beliefs Race Other
 8 The incident(s) has occurred in the following location(s): • Check all that apply. 	 Classroom Hallway/locker Cafeteria Playground School bus Gymnasium/locker room Library At an off-campus school event Internet/social media Athletic field School entrance/exit Band room Computer lab Off school property Parking lot Other



DIGNITY FOR ALL STUDENTS ACT: R E P O R T F O R M

REPORT #

 9 The incident(s) has involved the following: • Check all that apply. 	 Physical (direct)—hitting, punching, tripping, kicking, pushing, scratching, ganging up, extortion, damaging property Social/Relational (direct or indirect)—excluding or threatening to exclude, spreading rumors/gossiping, ostracizing, alienating, using threatening looks/glances Verbal (direct)—name calling, teasing, intimidating, threatening, taunting, making offensive or discriminatory remarks (rude and/or lewd) Cyberbullying—sending insulting messages or threats (by email, text messaging, social media, chat rooms, etc.)
 Please describe the incident: Describe what was said and/or done and by whom. Attach any evidence and an additional sheet for description of the incident if applicable. 	Is this the first time this has happened? Date(s) and time(s) of the incident(s)
1 Please identify any other people who may have witnessed the incident(s). (Attach additional sheet if necessary)	1
12 Have you reported this situation to anyone else before filing this complaint?	No Yes, I reported this to on Name Date
13 Did anyone in the situation need medical treatment?	☐ I don't know ☐ No ☐ Yes, here is what I know: